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*Eric Rood Administrative Center*

Providence Mine Room  
950 Maidu Avenue  
Nevada City, CA 95959

With videoconferencing to:

Joseph Center  
10075 Levon Avenue  
Truckee, CA 96161

**Regular Meeting**  
**Wednesday, December 4, 2019**  
**1:00 – 4:00 p.m.**

AGENDA

1. Call to Order
2. Approval of Agenda—**ACTION**
3. Introductions
4. Public Comment
5. Commissioner Comment
6. Approval of Minutes of November 1, 2019
7. Election of Officers  
The Commission will elect a Chair and a Vice Chair to serve in 2020.
8. Monthly Fiscal Reports  
The Commission will review the credit card statements for September and October 2019.
9. Grantee Presentations –  
The Commission will hear updates from one funded program:
  - Avanza – Mary Anne Kreshka
10. Internal Program Extensions  
The Commission will continue discussions about internal program extensions for the following programs for the FY 20/21 Year that were not included in Long Range Financial Plan:
  - \$20,000 Step Up Program
  - \$5,000 for IMPACT Food
  - \$1,000 for Car Seats
  - \$1,000 for Kids Corner at the Fair

Scott Lay and Melody Easton will report back on discussions with regarding Step Up to Kindergarten Program and proposed deferment to the school districts.

Melody Easton will provide 3-year end-of-year budget totals for the IMPACT Food spending from 2014-2019.

**11. Strategic Plan Mission and Vision**

Various tasks are scheduled incrementally throughout the year in order for the Commission to update its Strategic Plan. The first task is providing input about updating the Commission's Mission and Vision Statement. Melody Easton will provide several options for the Commission to consider based on the discussion at the November Commission meeting.

**12. Reviewing the Draft 2018/19 Evaluation Report**

The Commission will review a draft of the evaluation report that is due to First 5 California by January 31.

**13. Evaluation Activities Update**

Lindsay Bellows and Melody Easton will present a final report on the evaluation activities that took place between September and November 2019.

Commission will discuss the findings in relation to the 2018/2019 Evaluation Report draft.

**14. Executive Director's Report**

- IMPACT 2020
- Moira Kenney Resignation
- Tobacco Tax Revenues
- 2020 First 5 California Summit

**15. Correspondence**

**16. Adjournment**

**Next meeting: Wednesday, February 26, 2020 at 1:00 at the Eric Rood Administrative Center - Providence Room.**

This agenda was posted on bulletin boards at least 10 days in advance of the meeting outside the Madelyn Helling Library Conference Room; inside Bulletin Board at the Eric Rood Administrative Center; and the Nevada County Superintendent of Schools Office. In Truckee it was posted on the public bulletin board at the Tahoe-Truckee Unified School District and at Nevada County Social Services in the Joseph Center. On the web it was posted at [www.first5nevco.org](http://www.first5nevco.org). Posted on December 7, 2018.

Upon request, First 5 Nevada County will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A request should include your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service. We will process your request as quickly as possible. Requests should be sent to: Sandi Hedenland at First 5 Nevada County, 380 Crown Point Circle, Grass Valley, CA 95945, or [sandi@first5nevco.org](mailto:sandi@first5nevco.org).