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*Eric Rood Administrative Center*

Providence Mine Room  
950 Maidu Avenue  
Nevada City, CA 95959

With videoconferencing to:

Joseph Center  
10075 Levon Avenue  
Truckee, CA 96161

**Regular Meeting**  
**Wednesday, October 30, 2019**  
**1:00 – 4:00 p.m.**

AGENDA

1. Call to Order
2. Approval of Agenda—**ACTION**
3. Introductions
4. Public Comment
5. Commissioner Comment
6. Approval of Minutes of September 4, 2019—**ACTION**
7. **PUBLIC HEARING: First 5 Nevada County FY 18/19 Annual Independent Audit—ACTION (10 minutes)**  
The Commission is asked to take public testimony and accept this report which will then be submitted to First 5 California, the Nevada County Auditor's Office, and the State Controller's Office.
8. **PUBLIC HEARING: First 5 Nevada County FY 18/19 Annual Report Submission to First 5 California—ACTION (15 minutes)**  
The Commission is asked to take public testimony and accept this report which will then be submitted to First 5 California.
9. Nomination of Commissioner – **ACTION (5 minutes)**  
The Commission will decide whether to nominate Heidi Hall to serve as Commissioner for another term. Heidi Hall's current term ends on 12/31/2019.
10. Internal Program Extensions – **ACTION (20 minutes)**  
The Commission will continued discussions about internal program extensions for the following programs for the FY 20/21 Year that were not included in Long Range Financial Plan:
  - \$20,000 Step Up Program
  - \$5,000 for IMPACT Food

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Jill Blake  
Commission Chair  
Director, Public Health,  
Nevada County Health  
& Human Services  
Agency

Scott Lay  
Commission Vice Chair  
Nevada County  
Superintendent of  
Schools

Heidi Hall  
Nevada County  
Supervisor,  
District 1

Laura Brown  
Executive Director,  
Excellence in Education  
Foundation

Ryan Gruver  
Director,  
Nevada County Health &  
Human Services Agency

- \$1,000 for Car Seats
- \$1,000 for Kids Corner at the Fair

Scott Lay will report back on discussions with NCSoS regarding Step Up to Kindergarten Program.

11. Monthly Fiscal Reports – **ACTION (5 minutes)**  
The Commission will review budget figures for July and August 2019, along with the credit card statements for August, September, and October 2019.
12. Carry-Over Requests – **ACTION (5 minutes)**  
The Commission will consider requests from staff to carry over unspent funds in the Evaluation, Food for IMPACT, and Car Seat budget lines from FY18/19 to FY19/20.
13. Strategic Plan Mission and Vision **ACTION (20 minutes)**  
Various tasks are scheduled incrementally throughout the year in order for the Commission to update its Strategic Plan. The first task is providing input about updating the Commission’s Mission and Vision Statement.
14. Evaluation Activities Update **DISCUSSION (15 minutes)**  
The Commission will review interim findings from key informant interviews and focus groups conducted so far and provide feedback for final report.
15. Executive Director’s Report—**DISCUSSION (10 minutes)**  
Executive Director will provide highlights from her written report.
16. Correspondence—**DISCUSSION (5 minutes)**
17. Adjournment

**Next meeting: Wednesday, December 4, 2019 at 1:00 at the Nevada County Eric Rood Center, Providence Mine Room A, 950 Maidu Ave, Nevada City**

This agenda was posted on bulletin boards at least 72 hours in advance of the meeting outside the Madelyn Helling Library Conference Room; inside Bulletin Board at the Eric Rood Administrative Center; and the Nevada County Superintendent of Schools Office. In Truckee it was posted on the public bulletin board at the Tahoe-Truckee Unified School District and at Nevada County Social Services in the Joseph Center. On the web it was posted at [www.first5nevco.org](http://www.first5nevco.org). Posted on May 24, 2019.

Upon request, First 5 Nevada County will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A request should include your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service. We will process your request as quickly as possible. Requests should be sent to: Sandi Hedenland at First 5 Nevada County, 380 Crown Point Circle, Grass Valley, CA 95945, or [sandi@first5nevco.org](mailto:sandi@first5nevco.org).